



BYRON BAY WEDDINGS

Byron Bay Weddings

SUPPLIER TERMS & CONDITIONS

Firstly, we welcome your professional assistance in making this event perfect. We are delighted that your services have been engaged and look forward to working with you.

Byron Bay Weddings has been engaged by the venue owner and client to ensure the event runs smoothly and all Terms & Conditions (T&Cs) are understood and upheld.

In doing this we need to know you understand the venues T&Cs as well as our own T&Cs.

1. All suppliers must read and agree to uphold the venue's T&Cs, which you can find on their website.
2. All suppliers must read and sign this form before being permitted to engage their services at the venue.
3. The venue has designated parking for staff/suppliers. The day coordinator or venue manager will be able to direct you to designated parking.
4. Upon arrival at the venue, please report to the day coordinator or venue manager for further instructions and updates.
5. You must provide all equipment necessary to perform your service.
6. All instructions given by the day coordinator must be adhered to in full.
7. A service provider meal of the events main course will be provided to all nominated suppliers post service. This is charged at \$25 per person to the supplier (or bride and groom if agreed and paid for by them). All dietary requirements must be notified one week in advance of the day.
8. Weather conditions may change; please have all appropriate equipment required to perform your billed service in all weather. The venue will supply power at no charge to you. If, in the event of a power outage your service requires power, please ensure you have a supply of back-up power.
9. The venue will not be held responsible for loss and/or damage of your equipment or cancellation of your booking.
10. You acknowledge that you have contracted directly with the client to supply your services and Byron Bay Weddings is not contractually responsible to you for the payment of any moneys.



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11. You are responsible for your own insurance for personal injury or damage to property.
12. You indemnify Byron Bay Weddings from and against any claim, action, suit, damages, costs, personal injury, loss, expense or liability of any kind however suffered or incurred, in respect of any loss of life, personal injury, loss or damage to property or other loss whatsoever arising as a result of:
 - a. Any breach of this agreement by you or your employees or sub contractors;
 - b. Any breach of the law by you or your employees or sub contractors; and
 - c. Any negligent or wrongful act or omission by you or your employees or sub contractors.

EXCEPT to the extent that such loss of life, injury, loss of or damage to property or other loss is caused by the negligence or wrongful act or omission by Byron Bay Weddings.

Hair & Make Up

- Please confirm your arrival time prior to the event.
- Please ensure that hair and make up is completed 30 minutes before the ceremony starting time.

Florists

- Please ensure delivery and pick up of flowers and equipment is at pre-approved times.
- No responsibility is taken by the venue or Byron Bay Weddings for any loss or damage to items and equipment supplied by you.
- The venue does not have a flower cool room, unless arranged prior to the event with the venue and Byron Bay Weddings.

Celebrants

- Please ensure that you arrive no later than 30 minutes before the ceremony.
- The day coordinator will set the level of the PA (if required).
- If a PA is required it must be battery operated with a cordless microphone.
- The day coordinator will coordinate the location, timing and movement of guests to and from the ceremony.
- No other equipment is permitted (apart from the appropriate documents).



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Videographer

- The use of drones requires prior approval from the venue owner/manager and Byron Bay Weddings. Videos promoting your service at this event must credit both the venue and Byron Bay Weddings.

Photographers

- The use of drones requires prior approval from the venue owner/manager and Byron Bay Weddings. Photos promoting your service at this event, must credit both the venue and Byron Bay Weddings.

Transport

- All guests are to arrive at agreed times (usually 30 minutes prior to the ceremony).
- All guests are to depart and be offsite the premises at agreed departure times (times vary at venues).
- No horns or loud music are to be used or played when you arrive at or depart the venue.
- No parking on immediate or adjoining driveways to the venue.

Musicians

- All musicians must contact Byron Bay Weddings for prior approval.
- Your credit card details are required for a security bond.
- The venues T&Cs are to be adhered to and are controlled and monitored by Byron Bay Weddings.
- You must provide all equipment necessary to provide your service i.e. tape, umbrellas, rugs, tables, stools etc.
- All electrical equipment must be tagged and comply with NSW Laws.
- A level of noise is agreed with venue owner/manager and the day coordinator, who will monitor and ensure the limit is adhered to (94dB).
- The positioning of your performance must be predetermined in the booking process. Any costs associated with relocating, covering etc. are at your cost, unless arranged prior.
- A DJ or band is permitted.
- No drums or wind instruments (unless approved by the venue owner/manager and Byron Bay Weddings)



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- Music is to stop 30 minutes prior to departure.
- Non compliance with the terms of this agreement or the day coordinators directions regarding noise levels or other provisions regarding amenity may result in loss of your security bond of \$1000 total.

Decorator/Stylist

- All equipment supplied by you is to be set up and packed away by yourself on the day of the event.
- Set up can commence at 9.00am on the day of the event.
- Pack down is to be completed by 11.30pm on the night of the event. Subject to prior approval.
- No hooks, nails, tape etc. are permitted without prior approval.

Cake/Dessert Table/Lolly Suppliers

- Please ensure the delivery of cake and collection of stand are at pre-approved times.
- No responsibility is taken by the venue for any loss or damage to items supplied by you.
- The venue does not have a cake cool room. If one is required please discuss and arrange it with the venue/Byron Bay Weddings prior to the event.

All Suppliers

- The provision of your service is wholly your responsibility. Please contact Byron Bay Weddings if you require any additional information and/or clarification.
- The set up, pack down and removal of your equipment, service and rubbish is your responsibility and must be arranged at pre-determined times.



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SIGNED AGREEMENT

Byron Bay Weddings Suppliers

The person signing this document fully understands the Terms & Conditions outlined in the provision of their services at the venue.

My signature hereunder indicates that I have read and accepted the above Terms & Conditions and the failure to do so will indicate you wish not to provide your service at the venue.

Name of Booking: _____

Date of Function: _____

Name of Supplier: _____

Business Name: _____

Mobile: _____ Business: _____

Email: _____

Signature: _____ Date: _____

FOR MUSICIANS ONLY

Card Type: _____

CCV: _____

Credit Card Number: _____

Expiry Date: _____

Security Bond Amount: \$1000

Signature: _____

Date: _____

Cardholder Name: _____